

# EXECUTIVE DECISION

made by a Council Officer



## REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL COUNCIL OFFICER

Executive Decision Reference Number – COD23 21/22

Decision				
1	<b>Title of decision:</b> Douglass House site development			
2	<b>Decision maker (Council Officer name and job title):</b> Craig McArdle - Strategic Director for People			
3	<b>Report author and contact details:</b> Fiona Gordon – fiona.gordon@plymouth.gov.uk 01752 307190			
4a	<b>Decision to be taken:</b> To award the contract for the construction of the Douglass House respite bungalows, following a competitive procurement exercise. Details of the successful tenderer are set out in the Contract Award Report - Part 2			
4b	<b>Reference number of original executive decision or date of original committee meeting where delegation was made:</b> L52 20/21			
5	<b>Reasons for decision:</b> In accordance with the delegated authority granted by the Executive Decision made by the Leader, a procurement exercise has been undertaken and is now in a position to award the contract. See Contract Award Report.			
6	<b>Alternative options considered and rejected:</b> We currently have nowhere that is suitably located in Plymouth or of appropriate construction and design to support people in crisis. It is needed now, we have people going into crisis in the city and we have nowhere appropriate to support them.			
7	<b>Financial implications and risks:</b> Details of the financial funding are set out in the Part II Briefing Note.			
8	<b>Is the decision a Key Decision?</b> (please contact <a href="#">Democratic Support</a> for further advice)	Yes	No	<b>Per the Constitution, a key decision is one which:</b>  in the case of <b>capital</b> projects and contract awards, results in a new commitment to spend and/or save in excess of <b>£3million</b> in total
			x	

			x	in the case of <b>revenue</b> projects when the decision involves entering into new commitments and/or making new savings in excess of <b>£1 million</b>
			x	is <b>significant</b> in terms of its effect on communities living or working in an area comprising <b>two or more</b> wards in the area of the local authority.
8b	If yes, date of publication of the notice in the <a href="#">Forward Plan of Key Decisions</a>	N/a		
9	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:	See previous Douglass House Business Case that was agreed at the Capital Programme Board on the 28th September 2020.		
10	Please specify any direct environmental implications of the decision (carbon impact)	None for this grant		
<b>Urgent decisions</b>				
11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes		(If yes, please contact <a href="#">Democratic Support</a> for advice)
		No	x	(If no, go to section 13a)
12a	Reason for urgency:			
12b	Scrutiny Chair signature:		Date	
	Scrutiny Committee name:			
	Print Name:			
<b>Consultation</b>				
13a	Are any other Cabinet members' portfolios affected by the decision?	Yes		
		No	x	(If no go to section 14)
13b	Which other Cabinet member's portfolio is affected by the decision?	n/a		
13c	Date Cabinet member consulted	n/a		

14	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes		If yes, please discuss with the Monitoring Officer				
		No	x					
15	Which Corporate Management Team member has been consulted?	Name	Craig McArdle					
		Job title	Strategic Director for People					
		Date consulted	23/03/2021					
<b>Sign-off</b>								
16	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DS129 21/22					
		Finance (mandatory)	djn.21.22.301					
		Legal (mandatory)	MS/38279					
		Human Resources (if applicable)	n/a					
		Corporate property (if applicable)	n/a					
		Procurement (if applicable)	SN/PS/623/ED/0322					
<b>Appendices</b>								
17	Ref.	Title of appendix						
	A	Contract Award Report Part I						
<b>Confidential/exempt information</b>								
18a	Do you need to include any confidential/exempt information?	Yes	x	If yes, prepare a second, confidential ("Part II") briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in <b>18b</b> below.				
		No						
		<b>Exemption Paragraph Number</b>						
		<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
18b	Confidential/exempt briefing report title: Part 2 Contract Award				x			
<b>Background Papers</b>								
19	Please list all unpublished, background papers relevant to the decision in the table below. Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of							

the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.							
Title of background paper(s)	Exemption Paragraph Number						
	1	2	3	4	5	6	7
Council Officer Signature							
20	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.						
<b>Signature</b>	approved by email		<b>Date of decision</b>	23/03/2022			
<b>Print Name</b>	Craig McArdle						